

SOCIETY OF ALABAMA ARCHIVISTS

BUSINESS MEETING MINUTES, SEPTEMBER 26, 2008

The annual fall meeting of the Society of Alabama Archivists was held at the University of North Alabama, Florence on September 26, 2008. The meeting was called to order by President Jessica Lacher-Feldman at 1:03 pm.

I. 2007 Business Meeting Minutes:

The minutes from the 2007 fall meeting were approved as distributed.

II. The Treasurer's Report:

Cynthia Luckie presented the 2007-2008 SALA financial report.

TREASURER'S REPORT – 26 SEPTEMBER 2008

Checking account balance as of 10/25/2007		\$4,665.90
Income		
Membership dues	\$715.00	
2007 meeting registration (post-meeting)	\$500.00	
2008 meeting registration	\$825.00	
Bank adjustment – error in our favor	\$115.00	
SAC money returned	\$984.12	
<i>Total income</i>		\$3,139.12
Expenditures		
2007 meeting expenses	\$(738.46)	
Membership dues & recruitment mailouts	\$(131.94)	
SAC seed money	\$(500.00)	
Website hosting fee	\$(83.40)	
Student stipend for SAC attendance	\$(125.00)	
Newsletters	\$(189.89)	
2008 meeting expenses paid to date	\$(171.98)	
<i>Total expenditures</i>		\$(1,940.67)
Checking account balance as of 9/18/2008		\$5,864.35

Wachovia CD (renewal maturity date - 4/12/2009)		\$1,703.25
Total assets		\$7,567.60
Submitted by Cynthia A. Luckie, Treasurer		

IV. Newsletter Printing Cost and Options Report:

Jennifer Beck reported that Carol Ellis will be stepping down as the newsletter editor, and the Newsletter Committee will need to find a new editor. This will be a good opportunity to decide if we want to change the format or content of the newsletter.

Jennifer asked if anyone had any ideas for newsletter changes. Jessica Lacher-Feldman expressed that it would be nice to have something to place in tourist locations. Jennifer Beck suggested a more colorful format. Laura Anderson asked if we should have something that could be accessed online and asked what the options for printing might be. Jennifer responded that we do have money in the budget to print. The group decided that it would be the committee's responsibility to answer these questions, keeping in mind the audience SALA wants to reach through the newsletter. Treasurer Cynthia Luckie reported that it would cost around \$450 to do one 8-page, full color newsletter.

IV. Archives Posters Report:

Jennifer Beck asked the group if SALA should produce another archives month poster, as we did last year, and if we should do it every year. Tim Pennycuff suggested we produce one every two or three years but design it without a date so it can be used for several years. Jennifer Beck agreed that it should simply convey that "October" is archives month but not specify a year. Cynthia Luckie suggested we send a message to the SALA listserv to ask for members' input. Jennifer Beck agreed and tabled the discussion.

V. CE Workshops Report:

Jennifer Beck would like to offer continuing education workshops to SALA members to increase the benefits of membership. She asked the group what kinds of topics members would like to see offered. Suggestions included a course on management and a course on copyright issues. Jennifer said she will be talking with Tracey Berezansky at ADAH about their continuing education program and creating a partnership with SALA.

VI. Southern Archives Conference (SAC) 2008 Meeting Report:

Laura Anderson reported on the SAC meeting in Nashville. She attended workshops on email management, digitization, and film archiving. She noted that Alabama was not well represented.

Cynthia Luckie, a member of the SAC planning committee, reported that the group includes Alabama, Tennessee, Mississippi, and Louisiana and meets every two years. In the past, each meeting has been planned by members across state lines. But from now on, each meeting will be planned by the group in the state where the meeting will be held. The 2010 meeting is to be held in Alabama, and SALA will be in charge of the event. Cynthia asked for members to consider holding the meeting at their institution.

VII. Time and Place Committee Report:

Jim Baggett reported that the 2009 SALA annual meeting will be held at Auburn University, the 2010 meeting will be held in Birmingham (possibly at the Birmingham Botanical Gardens, pending confirmation), and the 2011 meeting will be held at a location yet to be determined in North Alabama.

VIII. Alabama Historical Records Advisory Board (AHRAB) Report:

See attached report

IX. New Business:

There was no new business to discuss.

X. Election of Officers:

The report of the Nominations Committee was presented to the members by Jessica Lacher-Feldman. Additional nominations and discussion were solicited following the report. The 2008 Nominations Committee consisted of Jessica Lacher-Feldman, Donnelly Lancaster, Tim Pennycuff, and Jim Baggett.

The committee recommended the following people to serve as officers:

Officers:

President:	Jennifer L. Beck, University of Alabama at Birmingham
Vice President:	Jason Kneip, Auburn University Montgomery
Secretary:	Kelsey Bates, Birmingham Public Library
Treasurer:	Cynthia Luckie, Ala. Dept. of Archives and History

Executive Committee:

John Allison, Morgan County Archives (expires 2011)
Sara Love, Athens State University (expires 2010)

A vote was taken and all nominations were unanimously elected.

XI. The meeting was adjourned at 1:27 pm.

Submitted by Kelsey Scouten Bates, Secretary