

SOCIETY OF ALABAMA ARCHIVISTS

BUSINESS MEETING MINUTES, OCTOBER 9, 2009

The annual fall meeting of the Society of Alabama Archivists was held at Auburn University on October 9, 2009. The meeting was called to order by President Jennifer Beck at 1:38 p.m.

I. 2008 Business Meeting Minutes:

The minutes from the 2008 fall meeting were approved as distributed.

II. Treasurer's Report:

Cynthia Luckie presented the 2008-2009 SALA financial report.

TREASURER'S REPORT - 9 OCTOBER 2009

Checking account balance as of 9/18/2008		\$5,864.35
Income		
Membership dues	\$245.00	
2008 meeting registration (post-meeting)	\$675.00	
2009 meeting registration	\$272.94	
<i>Total income</i>		\$1,192.94
Expenditures		
2008 meeting expenses	\$(817.70)	
Website hosting fee	\$(75.40)	
Newsletters (2008)	\$(300.00)	
Bank charge due to error	\$(6.00)	
<i>Total expenditures</i>		\$(1,199.10)
Checking account balance as of 9/30/2009		\$5,858.19
Wachovia CD (renewal maturity date - 4/12/2009)		\$1,740.87

Total assets		\$7,599.06
Submitted by Cynthia A. Luckie, Treasurer		

During the report, a member asked about the discrepancy in dues collected in 2008 and 2009; he wondered if the decrease this year meant that membership had declined. Cynthia explained that no dues notice was mailed last year, but she added that one will be sent to members in January 2010.

III. Newsletter:

There were no SALA newsletters in 2009. Cynthia Luckie reported that publication will resume next year, with Tom Turley serving as editor. We plan to publish issues twice a year and hope to get on a regular schedule (perhaps every March and September). During a discussion of printing costs, one member asked why we do not just issue the newsletter online. Jennifer Beck explained that a survey was conducted several years ago, asking people if they preferred a printed or electronic format. Most preferred print, so newsletters are still mailed out to subscribers. (Issues are also available on the SALA website, however.)

IV. Archival Training Collaborative Meeting Report:

Reagan Grimsley gave a presentation about the Archival Training Collaborative during the session at 10:30. He explained the mission and structure of the program; reported on the Basics of Archives workshop that was offered in Birmingham last February; announced four Basics of Archives workshops that will be held in Alabama this month; discussed future plans for the program; and mentioned the need for trainers to oversee the workshops. He had nothing to add during the business meeting.

V. Connecting to Collections (IMLS grant) Report:

In March 2009 the Alabama Historical Commission (AHC) received a “Connecting to Collections” grant from the Institute of Museum and Library Services (IMLS); the two-year grant will provide almost \$40,000 to develop a plan for the care and preservation of collections in the state. The AHC is administering the project (“Building an Alabama Alliance for Collections Care”) in partnership with the Alabama Department of Archives and History, the Alabama Museums Association, the Network of Alabama Academic Libraries, and SALA.

Jason Kneip reported that through the “Connecting to Collections” grant, the Alabama Repositories Database was greatly expanded and made available online. (The database had been created by the Alabama Historical Records Advisory Board to serve as a directory of institutions in the state that maintain historical collections.)

Jennifer Beck reported on the development of a statewide survey of the repositories,

which is another aspect of the IMLS grant. The survey will provide an overview of the content and condition of collections in Alabama; this information will guide the grant partners as they create a plan for the care and preservation of collections. In the next few months, the survey will be sent to all the repositories in the database, and it will also be available on the SALA website.

Jason added that future plans for the “Connecting to Collections” grant include a website, promotional materials, and a statewide collections planning meeting to be held next year in Birmingham.

VI Alabama Historical Records Advisory Board (HRB) Report:

Lyn Frazer, SALA’s representative to the HRB, reported on the progress of a grant the HRB received from the National Historical Publications and Records Commission (NHPRC) in 2008. One provision of the grant was \$50,000 to be re-granted to local institutions. The HRB set a limit of \$3,000 on individual awards, and it appointed a committee to review grant applications; Lyn served on that committee. Thirty grants were awarded (not all were for the full amount) and are now in progress.

VII. Southern Archives Conference (SAC) 2010:

Cynthia Luckie reported that SAC will be hosted by Alabama in 2010. Traditionally, the responsibilities for organizing the conference have been divided among the member states (Alabama, Louisiana, Mississippi, and Tennessee), but this year the host state will handle all the arrangements. The annual SALA meeting will be combined with SAC, which will be held at the Birmingham Botanical Gardens on September 23 and 24. Greg Schmidt and Jason Kirby will be involved with planning and local arrangements; Cynthia Luckie will be in charge of finances; and Jennifer Beck will oversee the program. SALA will offer stipends to offset expenses for students.

VIII. Governor’s Proclamation for Archives Month:

Jason Kneip reported that Governor Riley issued a proclamation acknowledging that October is Archives Month. Jason plans to scan the document and post a color PDF of it on the SALA website; repositories in the state can then print and display the proclamation during Archives Week.

IX. Time and Place Report:

Ken Tilley reported that the 2010 SALA annual meeting will be held at the Birmingham Botanical Gardens (in conjunction with SAC); the 2011 meeting will be held in Mobile at the University of South Alabama; the 2012 meeting will be held at Montgomery, jointly hosted by the Alabama Department of Archives and History and the Air Force Historical Research Agency; and the 2013 meeting will be held in Huntsville (host location to be determined). Specific meeting dates will be posted on the website as they are decided.

X. New Business:

A few new business items were brought to the floor.

Archives Month Committee: Resuming the discussion held during the Archives Month roundtable held at 11:00, members voted to establish an Archives Month Committee. It will be a standing committee with as many members as needed, and one of its first tasks will be to determine the mission of Archives Month efforts. Martha Bace agreed to chair the committee, and the following members volunteered to serve: Jennifer Beck, Dana Chandler, Glenn Drummond, Reagan Grimsley, Greg Markley, and Paige Smith.

SALA Archives: Mary Jo Scott distributed container lists for the SALA records, which are held by the Alabama Department of Archives and History. She asked members to send in materials (especially newsletters and photographs) to fill the gaps in the collection.

XI. Nominations Committee Report:

Jennifer Beck presented the report of the Nominations Committee. Additional nominations and discussion were solicited following the report. The 2009 Nomination Committee consisted of Jennifer Beck, Lyn Frazer, and Greg Schmidt. (Greg Schmidt stepped down from the committee at the request of the other members so that he could be considered for candidacy for Vice President.)

The committee recommended the following people to serve:

Officers:

President:	Jason Kneip, Auburn University Montgomery
Vice President:	Greg Schmidt, Auburn University Archives
Secretary:	Meredith McLemore, Alabama Dept. of Archives & History
Treasurer:	Cynthia Luckie, Alabama Dept. of Archives and History

Executive Committee:

Mary Olliff, Troy University Dothan (2009-2012)

Alabama Historical Records Advisory Board:

Lyn Frazer, Montgomery County Archives

Other:

Newsletter editor:	Tom Turley, Alabama Dept. of Archives & History
Webmaster/Listserv:	Jason Kneip, Auburn University Montgomery
Archivist:	Mary Jo Scott

A vote was taken and all nominations were unanimously elected.

XII. The meeting was adjourned at 2:12 p.m.

Submitted by Meredith McLemore, Acting Secretary.