

# SOCIETY OF ALABAMA ARCHIVISTS

## BUSINESS MEETING MINUTES, 28 SEPTEMBER 2012

The annual fall meeting of the Society of Alabama Archivists was held at the Alabama Department of Archives and History in Montgomery on September 28, 2012. The meeting was called to order by President John Allison at 1:02 p.m.

### I. 2011 Business Meeting Minutes

The minutes from the 2011 meeting were approved as written.

### II. Treasurer's Report

Cynthia Luckie presented the 2011-2012 SALA financial report.

#### TREASURER'S REPORT - 28 SEPTEMBER 2012

Checking account balance as of 9/29/2011		\$6,017.98
<b>Income</b>		
SAC	\$847.80	
Membership dues	\$335.00	
2011 meeting registrations	\$250.00	
Donation	\$200.00	
2012 meeting registrations	\$350.00	
<i>Total income</i>		\$1,982.80
<b>Expenditures</b>		
SAC seed money	\$(800.00)	
Website hosting fee	\$(107.40)	
2011 meeting expenses	\$(364.28)	
2012 meeting expenses	\$(240.47)	
PayPal service charges	\$(6.78)	
<i>Total expenditures</i>		\$(1,518.93)
<b>Checking account unrestricted assets as of 9/27/2012</b>		<b>\$6,481.85</b>
<b>Wells Fargo CD (renewal maturity date - 8/12/2013)</b>		<b>\$1,761.01</b>
<b>Total unrestricted assets</b>		<b>\$8,242.86</b>
<b>Archives Training Collaborative fund</b>		<b>\$292.00</b>
Submitted by Cynthia A. Luckie, Treasurer		

### III. Committee Reports

#### A. Time and Place Committee

*Laura Anderson, Carey Heatherly, Jason Kirby, Tim Pennycuff, Greg Schmidt*

Greg Schmidt reminded members that the 2013 meeting will be held in Huntsville (host location to be determined). He then reported that the 2014 meeting will be held in either Birmingham or Montevallo (perhaps at the university there); the 2015 meeting will be held in the Mobile area; and the 2016 meeting will be held in central Alabama (possible locations include Montgomery, Livingston [University of West Alabama], and Auburn).

#### B. Nominations Committee

*Mike Breedlove, Carol Ellis, Greg Schmidt*

Greg Schmidt presented the report of the Nominations Committee. Additional nominations and discussion were solicited following the report.

The committee recommended the following people to serve:

##### **Officers:**

President:	Lyn Frazer, Montgomery County Archives
Vice President:	Carey Heatherly, University of Montevallo
Secretary:	Meredith McLemore, Alabama Dept. of Archives & History
Treasurer:	Cynthia Luckie, Alabama Dept. of Archives & History

##### **Executive Committee:**

Ben Peterson, Birmingham Public Library (2012-2015)

##### **Alabama Historical Records Advisory Board:**

Marty Olliff, Troy University Dothan

A vote was taken and all nominations were unanimously elected.

#### C. Archival Training Collaborative Committee

*Tracey Berezansky, Mike Breedlove, Carol Ellis, Marty Olliff, Greg Schmidt*

Greg Schmidt briefly reported on the activities of the Archival Training Collaborative. Few programs were offered in 2012, but the committee asked SALA members to suggest workshop topics and to consider hosting or teaching classes. Greg mentioned that other states have had success outside of the archival profession, reaching out to individuals interested in local history, genealogy, preservation, and such. Tracey Berezansky announced that an additional \$1,000 (proceeds from training classes) will soon be added to the SALA ATC fund; this money could be used to fund workshops in the coming year.

#### D. Archives Month Committee

*Martha Bace, Dana Chandler, Reagan Grimsley, Carey Heatherly, Cynthia Luckie, Greg Markley, Marty Olliff, Paige L. Smith*

During the 2011 SALA meeting, the Archives Month Committee submitted a

mission statement and a list of proposed activities, but no plans were made for the October 2012 observance. Marty Olliff explained that last year's committee gradually dissolved; the intention, however, had been to create a page on the SALA website and to provide online resources (such as resolution templates and posters for printing) for repositories to use. He suggested that any ideas for Archives Month should be submitted to the SALA Listserv rather than to individual committee members. John Allison, Jessica Lacher-Feldman and Rebekah Davis volunteered to serve on the new committee.

**E. Awards Committee**

*John Allison, Jim Baggett, Gwen Patton, Debbie Pendleton*

No committee report was submitted, but Debbie Pendleton presented the first Marvin Yeomans Whiting Award before the keynote address during lunch. The recipient was Edwin C. Bridges, former director of the Alabama Department of Archives and History.

**IV. Website**

Jason Kneip, SALA webmaster, apologized that no online registration was available for the meeting this year. He also mentioned that the IT staff at the Alabama Department of Archives and History will now be providing technical assistance with the website.

**V. New Business**

**A. Records Disposition Authority Review**

Tracey Berezansky explained that the Local Government Records Commission is evaluating the RDA for publicly funded archives and libraries in the state. She asked SALA members to review the plan and give their input.

**B. Georgia Archives Resolution**

Marty Olliff announced that he and Tim Pennycuff plan to write a resolution "in support of continued *proper* funding" of the Georgia State Archives. They will send a draft of the document to the SALA Listserv.

**C. Job Openings**

Lyn Frazer announced her retirement from the Montgomery County Archives, and she offered to discuss the position with anyone interested in succeeding her there. Tracey Berezansky also mentioned an opening for an electronic records archivist at the Alabama Department of Archives and History.

**D. Commendation**

In response to the news of Lyn Frazer's retirement, Marty Olliff asked that these minutes include commendation and congratulation for her decades of service in the archival profession.

**X. The meeting was adjourned at 1:28 p.m.**

Submitted by Meredith McLemore, Secretary.