

**SOCIETY OF ALABAMA ARCHIVISTS
BUSINESS MEETING MINUTES, 13 OCTOBER 2017**

The annual meeting of the Society of Alabama Archivists was held at the University of Alabama on October 13, 2017. The meeting was called to order by President Jason Kirby at 1:36 p.m.

I. 2016 Business Meeting Minutes

The minutes from the 2016 meeting were approved as written.

II. Treasurer's Report

Haley Aaron presented the 2016-2017 SALA financial report.

Checking account unrestricted assets as of 10/18/2016		\$6,891.97
Income		
Dues and Registration - 2016 and 2017	\$1,954.68	
Meeting Sponsorships - 2016 and 2017	\$1,050.00	
Total Income		\$3,004.68
Expenditures		
Website Hosting Fee	\$(119.40)	
Meeting Expenses 2016	\$(1,129.14)	
SALA Incorporation Fees	\$(155.00)	
Total Expenditures		\$(1,403.54)
Checking account unrestricted assets as of 10/10/17		\$8,493.11
Wells Fargo CD (renewal maturity date - 8/12/2018)		\$1,765.42
Total unrestricted assets		\$10,258.53

Notes:

- The Archival Training Collaborative Fund was not included in the report, but as of 2013, it contained \$292.00.
- Gwen Patton, a long-time member of SALA, passed away in 2017. SALA plans to make a \$100 donation to Trenholm State Community College in her memory when a scholarship fund is created in her honor.

III. Facebook

Jason Kirby commended Keri Hallford for her work on the new Facebook page, which she created to replace the original account. Keri asked members to send her any pictures taken at the meeting, as well as other news and content they'd like to have posted.

IV. Regional Archival Associations Consortium, Society of American Archivists

Haley Aaron will replace Rebekah Davis as the SALA liaison for the RAAC. She will represent us at the SAA annual meeting in 2018.

V. **Incorporation**

SALA is officially incorporated and can now be found in the Secretary of State's business entity database online. The final versions of the new articles of incorporation and by-laws are available on the SALA website.

VI. **Committee Reports**

A. **Time and Place Committee**

Carey Heatherly, Jason Kirby, Tim Pennycuff, Greg Schmidt

The 2018 SALA meeting will be held in Montgomery in conjunction with the Southern Archivists Conference (SAC). Mary Jo Scott has been in contact with the other states to determine the format and time (it will take place in the fall, though the specific date has not been set). Mississippi and Tennessee plan to attend; Louisiana will advertise but not formally participate because of the distance.

There has been discussion about making this a two-day conference, with workshops on the first day, and sessions and state business meetings on the second. The Alabama Museums Association had expressed interest in combining meetings with SALA in 2018, but next year will just be for archivists since our out-of-state colleagues will be attending. Mary Jo asked anyone interested in planning the event to contact her.

On behalf of the Time and Place Committee, Greg Schmidt reported that the 2019 meeting will be in south Alabama, and the 2020 meeting will be in north Alabama. No specific locations have been determined, though Dothan and Mobile were mentioned for 2019, and Athens, Decatur, and Huntsville were suggested for 2020.

Meredith McDonough pointed out that in the new by-laws, the Time and Place Committee was absorbed by the Arrangements Committee, which "shall select the location of the Society's next annual meeting." Therefore, those planning the gathering in 2018 will choose the place for 2019.

B. **Nominations Committee**

Rebekah Davis, Carol Ellis, Greg Schmidt

Greg Schmidt presented the report of the Nominations Committee. Additional nominations and discussion were solicited following the report.

The committee recommended the following people to serve:

Officers:

President: Reagan Grimsley, University of Alabama in Huntsville

Vice President: Dana Chandler, Tuskegee University

Secretary: Meredith McDonough, Alabama Department of Archives and History

Treasurer: Haley Aaron, Alabama Department of Archives and History

Executive Committee:

Rachel Cohen, Samford University (2018-2020)

A vote was taken and all nominations were unanimously elected.

C. Education Committee

Keri Hallford, Mary Jo Scott

In response to recent discussions about the future of the Archival Training Collaborative, the Executive Board established the Education Committee to examine SALA's educational endeavors. Co-chairs Mary Jo Scott and Keri Hallford asked members to consider serving with them on the committee, stressing the importance of representation from institutions of all sizes. Keri is working on a survey to assess the needs and desires of the membership. President-elect Reagan Grimsley urged everyone to give their input—the work of this committee will shape the future of SALA, giving the organization a chance to make a difference in the professional lives of its members.

D. Awards Committee

Jim Baggett, Carol Ellis, Jason Kirby, Susanna Leberman

Jim Baggett presented the sixth Marvin Yeomans Whiting Award after the welcome address at the start of the meeting. The recipient was Charlene Simpson of the Ashville Museum and Archives.

E. Archives Month Committee

John Allison, Dana Chandler, Rebekah Davis, Reagan Grimsley, Erin Harney, Carey Heatherly, Marty Olliff

The Archives Month Committee had no activity to report, but Rebekah Davis mentioned some independent activities planned around the state. In addition to these, the Alabama Department of Archives and History designed a poster that can be downloaded from the ADAH website (www.archives.alabama.gov).

VII. Announcements

A. Alabama200 Initiative

Caroline Gibbons announced that the Bicentennial education staff has been compiling curriculum packets of primary sources from archives around the state. This material, intended for use by K-12 teachers, will soon be available on the Bicentennial website (www.alabama200.org).

B. NAGARA Regional Forum

Rebecca Davis announced that the NAGARA Regional Forum will be held in Atlanta in November 2018.

C. Tuskegee Archives Certificate

Dana Chandler announced that Tuskegee University will begin offering an archives certificate in the fall of 2018. This program will be open to both undergraduate and graduate students.

VIII. The meeting was adjourned at 2:04 p.m.

Submitted by Meredith McDonough, Secretary.